

**American Physical Therapy Association of New Jersey
HOME HEALTH SPECIAL INTEREST GROUP**

MISSION

To serve the physical therapy needs of our patients and the needs of our members who live and work in the community and in the home in the State of New Jersey.

OBJECTIVES

1. To provide guidance to members and others in the practice and delivery of health care.
2. To develop and promote standards of practice.
3. To provide educational opportunities in home care.
4. To encourage research in home health and promote the development and dissemination of new knowledge.
5. To work with the New Jersey Association in promoting legislation, regulation, and policies to protect the health interests of the public and the rights of the New Jersey Association membership.
6. To expand membership participation and leadership development.
7. To expand awareness of physical therapists in community and home health.

STANDING RULES

I. Officers

Chairperson(s) - conducts business meetings, is spokesperson for the SIG, attends and reports to the APTAnj Council of Directors (COD), is in contact with the COD liaison, completes charges directed to the SIG by the COD, appoints committees and liaisons on an as needed basis, submits an annual report and budget to COD.

Program Chairperson - is responsible for implementing programs for regular meetings and continuing education programs, schedules meetings with the chapter office and submits information for Jersey Jargon publication related to programming.

Secretary - records minutes, sends and reviews correspondence, submits articles to the Jersey Jargon regarding SIG activities.

Treasurer - in collaboration with the chairperson submits the budget, works with the program chairperson regarding financing programs and continuing education programs.

II. Executive Committee

The Chairperson, Program Chairperson, Secretary and Treasurer compose the Executive committee for the Home Health SIG.

III. Elections and Term of Office

Term of office for Home Health SIG officers - two years.

Elections of officers are to take place in the fall. The Program Chairperson and the Secretary are to be elected even years (1994, 1996). The Chairperson and the Treasurer are to be elected odd years (1995, 1997).

An officer may be elected for two consecutive terms only.

Removal of officers from office - Follow the standing rules for SIGs in the APTAnj manual.

IV. Committees

Committees shall be organized as needed (membership, Home Health Assembly).

The Executive Committee is responsible for appointing members to the committees.

V. Meetings

The Home Health SIG will have at least two business meetings per year.

The executive committee will determine where the meetings will be held.

Membership will be notified of meetings at least 10 days prior to the meeting.

VI. Finances

The executive committee will decide if and when an assessment is needed and will follow APTAnj standing rules for implementation.

VII. Standing Rules

These rules can be amended at any SIG business meeting.

These rules will be reviewed every odd year.

VIII. APTA of New Jersey as Higher Authority

In addition to these standing rules, the SIG is governed by the provisions in Association and APTAnj by-laws and Standing Rules on Structure, Finance, Obligations, Dissolution, Property and Records and Limitations and by the rules and procedures in the APTA's policies for Special Interest Groups.